

Purpose

The purpose of this meeting is to review the responsibility list for academic programs and units, review an example of a completed assessment plan, and review the assessment plan rubric.

Agenda

1. Welcome
2. August 24, 2017 Minutes Review
3. List of Committee Members (handout)
 - a. Division heads for those that have more than one representative
4. Terminology Document (operational definition)
5. Assessment Calendar
6. Progression of Assessment Plans
 - a. Which programs are complete, which are still needed
 - b. Examples from one unit and academic program
7. Assessment Plan Rubric Recap (print out from GAView)
8. Survey Development Consultation (for IRB purposes, question logic, and administration)
 - a. Department/Unit level (Vickie Grant, Vickie.grant@asurams.edu)
 - b. Institutional Level (Shavecca Williams, Shavecca.williams@asurams.edu)
9. Action Steps
 - a. Next Meeting: **September, 2017, East Campus, Lovett Hall, 3:30-5:00pm**
 - b. Assessment Plan Submissions